

# **Frequently Asked Questions**

### Application procedure.

1. How do I apply for the language courses fund? You should apply through the relevant application link:

For Armenia.

For Georgia.

For Moldova.

### For Ukraine.

2. I have a problem with my application, what should I do?

If you have a problem with the application form, contact us and we will support you to the best of our ability.

3. I missed the deadline to apply for the language courses fund, can I still apply for the scholarship?

The application period closes on May 15th, 2023. If you apply late, we may not be able to evaluate your application, therefore your application may not be considered. If you believe that you fit the application criteria, and would like to be considered for the academic year 2024, please contact us and we will put your name down for the reserve list to notify you when the next application period opens.

Please keep in mind that in case you would like to be on our reserve list, RFSL will use the personal information you give us to process your request. Your personal information will be kept to manage until the next application period, in 2024. If you are granted a scholarship, we will continue to use this personal information to manage it. We deal with this information following *the Swedish Principle of Public Access to Information* and *the EU General Data Protection Regulation (GDPR)*. Your personal information is handled by RFSL employees and outside experts who have signed a contract of compliance.

4. When is the application period? The application period is between April 27th and May 15th, 2023.

5. How do I submit my application?

We accept applications submitted through the relevant Google forms. However, in extraordinary and unpredictable situations, we may also accept email applications. If you wish to submit your application via email, please download the relevant application form, fill it out and send it to us during the application period. It is important to read through all the information on our website as well as the instructions in the forms before applying.

6. What language should I apply in? You are free to apply in your native language or English.

## Scholarship period.

1. Is it possible to defer the scholarship period or take a study leave?

A deferment or study leave is possible under exceptional and unpredictable circumstances. Through the Language Courses Fund, you are also allowed to allocate your study time anywhere between 3 and 6 months, as long as you finish your course by November 2023 at the latest. However, these circumstances need to be included in your study plan from the beginning of your studies and communicated to the educational institution, as well as your country consultant.



#### Application fee.

1. How do I pay the application fee?

There is no application fee to apply for the Language Courses Fund.

### Required documents.

1. What documents do I need to submit?

To apply for the Language Courses Fund, please follow the instructions provided in the call, as well as the application form.

2. Is my work or leadership experience valid?

We are unfortunately not able to comment or assist on individual applications beforehand, as this would create an unfair advantage. Please use your best judgement and decide what you believe are the most appropriate experiences to include in your application. If you believe your experiences should be counted as work/leadership experience, you can count them, as long as you can provide the required proof/validation of these experiences. Experiences that cannot be validated according to our requirements, will not be considered by the selection committee.

- 3. What requirements do you have for English language proficiency? There are no requirements for English language proficiency. Prior knowledge of the language is not required.
- 4. Can I submit my documents in a different format? Providing documents in a different format is possible under exceptional and unpredictable circumstances. Please contact us beforehand, and we will support you in finding a solution.
- 5. Do I need letters of reference? You are not required to submit reference letters.
- 6. Do I need to submit my CV? You are not required to submit your CV.
- 7. Do I need to provide proof of English language proficiency? You are not required to provide proof of English proficiency.
  - 8. I have work/leadership experience from more than one place, which one should I mention in my application?

RFSL accepts the names and contact details of two references. At least one of the references must be based on your work experience (including both part-time and full-time employment as well as internship, fellowship or volunteering). It will be a merit if this second reference is based on your involvement in networks or civil society organisations outside of your regular work.

9. I have a special situation so I can't provide the requested proof of work or leadership experience. What should I do?

Under exceptional and unpredictable circumstances where you are unable to provide proof of experience by submitting two references, please contact us and we will come up with a solution where possible. If we still are unable to verify your leadership experience, however, your application will be deemed ineligible.

### Who can apply?

1. How do I know if I qualify for the scholarship?

To qualify for the Language Courses Fund, you need to meet the criteria outlined in the application call.

2. I currently live in a country not listed in the eligible country list. May I still apply?



You may apply if you are a citizen of Armenia, Georgia, Moldova or Ukraine and have been displaced/had to relocate due to the conflict/wars and/or other security risks, so long as you can demonstrate other criteria mentioned in this call.

- 3. I have dual citizenship, which one should I use in my application? You must be a citizen of one of the eligible countries. However, you do not need to reside in the country at the time of the application. If you have dual citizenship, you are eligible to apply as long as you are a citizen of at least one of the eligible countries.
- 4. Do you provide scholarships for university studies? No, RFSL does not provide scholarships for university studies.
- 5. Are there any scholarships for exchange studies, study visits or university-level programs? No, there are currently no scholarships for exchange studies, study visits or university-level programs.
- 6. Can I still apply if I want to study a different language? This intervention will be directed primarily toward improving English skills. If other languages are assessed to be relevant, exceptions may be made. Please contact us and we will come up with a solution if possible.