Title of the project:

PROPOSAL

Short and concrete proposals are appreciated, write max 6 pages for the full proposal.

After you finish the proposal, please, re-name this file to the name of your organization, so the title of the file would be “Your organization Proposal”.

RFSL receives grant applications and project reports in English. However, if you are not able to provide all the requested information in English, please notify us at [grants\_eap@rfsl.se](mailto:grants_eap@rfsl.se) and we can agree on a tailored solution.

Date:

Organization/group/initiative:

Country you operate in:

Contact person and details:

Project/activity period:

Budget:

## Brief Summary of the Project: the goal, main activities, expected results (less than 100 words)

## Background

## In this section, we want to learn more about your organization/group/initiative. We will use information in this section to assess your experience with previous projects and your capacity to implement new project. Please, reply to each question in this block.

* 1. Give an introduction to your organisation/group/initiative. When did you start your work? How many people are working / are engaged as volunteers? Which topics do you address in your work?
  2. Please specify in what country you are based and conduct your work.
  3. Please specify if your organisation/group/initiative is trans / bi / multisexual led and /or has strong ties with the communities, i.e. membership based, have annual general meetings, strategic meetings involving the community, etc.
  4. Share links to the organizational social media: Facebook, Instagram, TikTok or others
  5. Does your organisation/group/initiative work as a registered or a non-registered entity? If you work as a non-registered entity, please, put down a name of a fiscal host you consider to use for implementation of this project.
  6. If your organisation works out of the country, please specify how your work benefits community/movement in the country.
  7. What is the situation for the specific group that you want to reach with the project?
  8. What problem or challenge do you want to address with the project? How did you learn about this problem?
  9. Have you previously managed funding before? If yes, was it international or national funding?

## Activity

## In this section, we want to learn about what you are planning to do. To understand how the activity or activities you are suggesting will benefit the community and will address the needs, please, give us as many details as possible.

* 1. Please, describe the specific target group that you want to reach.
  2. What are you planning to do? Describe the activity. If you are planning an event/workshop etc., add estimated number of people to invite, for how long the activity will go on and where it will take place (city or region is enough).
  3. What is the purpose of the activity?
  4. How will this activity benefit the community?

## Results

## In this section, we want to learn more about changes that will happen to your target group after the project is finished. Please, be realistic and take into the account the period of the project.

* 1. What change/s are you hoping that this activity will lead to?
  2. How will the activities you’ve suggested solve the problem you’ve mentioned in question 2.5?

## Follow-up

## In this section, we want to learn how you will secure the sustainability of results of this project. We will look for information on how you will use achieved results in your further work and how you will evaluate the project after its end.

* 1. How will you know if the activity contributed to the planned change?
  2. How are you planning to use the results of the project further?
  3. How will you manage payments and financial follow-up during the project?

## Risk analysis and mitigation

## In this section, we want you to reflect on the risks this project might have for your organization/group/initiative and prospect participants of your activities. Please, think about the risks, even minor ones, and do not leave this section empty.

* 1. What are the risks related to arranging the activity and how you can you minimize them?
  2. What are the risks related to participating in the activity and how can you minimize them?

## Budget

* 1. What was the budget of your organization / initiative in SEK for the previous year (2021)?
  2. Is this activity co-funded by another donor?
  3. Submit a budget in excel. Please, re-name the file to the name of your organization, so the title of the budget would be “Your organization Budget”.

## 7. References

Please share contact information to two references. The references should be organisations or individuals who can validate the existence and work of your group/organisation/ initiative.

8. Signatures

Place, date:

Name and Surname in Block Letters:

Position in the organization / group / initiative:

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Signature